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20th July 2015

Dear Parents,

As we approach the end of the last term in this academic year we have already begun the timetable for the next school year which started on **Tuesday 7th July**. From this day students in our current Year 7 became students of new Year 8, students in current Year 8 became members of new Year 9 and so on. I am writing to remind you that arrangements for our final week are as follows:

Monday 20th to Wednesday 22nd July a normal college day
Thursday 23rd July early closure

We expect all students to attend college during this final week. Our staff have worked extremely hard all year, and this includes the preparation of lessons for the last week of term. Thank you in advance for your support in this.

On our last day of term, **Thursday, 23rd July 2015**, we will be closing early for the summer holidays. Students will be dismissed from 1.00 pm and lunch will be available for those students eligible for Free School Meals.

The first day of the new school year will be **Tuesday 8th September 2015** when new Year 7 students only will attend at 8.45 am. I look forward to welcoming our new intake into our Marsden Heights family. All other years will attend on the same day and should arrive promptly and in full school uniform (which includes plain, black shoes and does not include "hoodies") at 11.30 am.

If you drop your child off by car I would ask, as ever, that you be patient and considerate of pedestrians and other drivers. We are very concerned for the safety of students particularly at this busy and congested time of day.

If you think your child is or may be entitled to free school meals then please contact the Pupil Access Team on **01254 220742**.

If you have changed any of your contact details - especially mobile telephone numbers - then please let us know straight away so that our records are up to date and we can make contact with you wherever necessary.

I would like to remind you about the importance of sending a letter in with students regarding any medical appointments where they have to leave during the college day. This helps with recording attendance and ensuring students leave class promptly to meet you at the agreed time in Reception.

Finally may I take this opportunity to thank you for your support throughout this year and wish you and your children, a very safe and enjoyable break over the summer.

Yours sincerely,

I C Adlington,
Headteacher.