

Ref: Governors/Letter to Parents/Headteacher Appointment.docx

14<sup>th</sup> October 2016

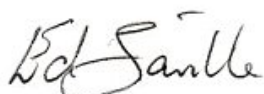
Dear Parent/Carer,

As you may have heard Mr Adlington is retiring from his post as Headteacher at the end of this year (December 2016), and more will be said about this later. The Governors have been aware of his intention for some time and have worked hard to secure a replacement Headteacher.

I am pleased to inform you that, following a rigorous interview process Ms A Littlewood has been appointed as the new Headteacher of Marsden Heights Community College and will take up the position as at 1<sup>st</sup> January 2017.

She has followed a successful career as a classroom teacher, Deputy head and Interim head; and the Governors have confidence that she will be able to lead the College well in the next stage of its development, ensuring that education of all students is of the highest standard possible.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'E Saville'.

Canon E Saville,  
Chair of Governors.