

L\Letter to Parents\End of term arrangements.docx

19<sup>th</sup> December 2016



Dear Parent/Carer,

Once again we are approaching the end of the Autumn term and the Christmas holiday.

This term is always a busy term and this year has been no exception.

I would like to thank the staff at Marsden Heights for their continued hard work in support of your children's education as well as you, the parents and carers, for the hard work that many of you put in to support the education and ultimately the life chances of your children.

I am pleased to say that the overwhelming majority of young people at Marsden Heights Community College are working hard, conforming to college expectations and making progress. I hope that you will continue to work in partnership with the college in the future.

### **End of term arrangements**

The college will close early on **Thursday 22<sup>nd</sup> December** and all students will be allowed to leave at 1.00pm.

If your child is entitled to a free school meal, then arrangements will be made for him/her to collect a meal from the Catering Area as they leave the building.

Following the break, college will re-open to students on **Monday 9<sup>th</sup> January 2017** and all students should arrive promptly at **8.40 am**.

As you are aware, I shall be retiring at the end of December. Our new Headteacher, Miss A Littlewood, will be taking up her post in January. We all wish her the very best in her new role and we look forward to the future successes of Marsden Heights and its community.

May I wish you the compliments of the season and the very best for all your futures.

Yours sincerely,

I C Adlington,  
Headteacher.